



Queensland Justices Association

TOOWOOMBA BRANCH

Informal Meeting Minutes 17th April 2023

Dr Price Meeting Room, 6 Little Street, Toowoomba Qld.

Meeting Commencement time: 5:36pm

Acknowledgement to Country

I begin today by acknowledging the Giabal and Jarowair people, Traditional Custodians of the land on which we meet today, and pay our respects to the Elders past, present, and emerging.

Present: Amie Rowe, Bruce Birtwell, Keith Lawrence, Luca Ferrerio, Reece Evans, Leeanne McAllister, Stephen Buckley, Kate Klan, Garry Fagg, Peter Williams OAM, Dianne Cotterell, Trevor Flynn

Apologies: Jackie Oakroot, Sonia Grevell

Business arising from previous Minutes

Chairman Report

Stephen mentioned the success of the branch Christmas gathering with the new venue being a great success and will be the venue for 2023 gathering.

Bunnings BBQ later in 2023 will help replenish the bank account. An application to both Bunnings will be submitted for best case of gaining a date.

Signing Centre Stats

JPs in the Community - TOOWOOMBA STATISTICS FOR MARCH 2023

Location	No of Clients (Deponents)	No of Documents (Events)	No Hours Volunteered
Grand Central	239	1345	
Toowoomba Plaza / K Mart	69	268	
The Ridge Shopping Centre	87	287	
High Street Shopping Centre	21	103	
Wilsonton Shopping Centre	50	111	
City Library	30	156	
University of Southern Queensland	0	0	0
TAFE	0	0	0
TOTAL	496	2270	0

Month: - March 2023

Signing Centre stats:

Month	Volunteer hours	Customers	Copies	Total Docs	Year to date total docs
March 23	35.3 ↑1.9	166 ↓1	369 ↓109	450 ↓144	3,633 ↓520
March 22	33.4	167	478	594	4,153

General Business from the floor

- **Business Network Meeting** – Bruce Birtwell volunteered to attend the Business Network meeting. Bruce attended after receiving an SOS call from Pamela to attend as she was unwell and could not make it. Pamela attends the face-to-face network meetings as part of the association and was there to promote the training day commencing tomorrow. Each attendee had a 30 second time to introduce themselves and who they were representing. Bruce informed of our local branch and volunteered to attend any future networking breakfast if the opportunity presented. Attendance gave Bruce the opportunity to hand out brochures and make personal connections via LinkedIn as part of the association. The guest speaker was a business owner who helps businesses improve themselves via a 6-point plan focused on 1 getting people interested and involved.
- Tomorrow's training is 3 day JP training and 2 days for C'Decs
- **Signing Centres** - over the last 3 months of 2023 signing centres have seen almost 10000 docs signed or otherwise, this indicates still a big call for JP services in the community even with Land titles going online.
The current JP in the community coordinator David Stephens (who took over from Ian Knight) due to other commitments is having to step down from being Coordinator.
Volunteers at the Grand Central signing Centre have raised the issue of the volume of noise making it very difficult to hear the members of the community using the JP services. Volunteers have been advised to please inform the local coordinator to liaise with the shopping centre to seek a possible solution.
A member discussed a Land Titles document that was brought in for witnessing. The document had no plan or lot numbers, when discussing/advising the client the JP was advised this was due to being a new subdivision (document not signed)
It was identified members would benefit from conflict resolution training in the future if available and opportunity arose.
- **AGM and Conference** – coming up online commencing around May 20th (4 Sessions)
- **Yearly Internet fees.** Stephen Moved a motion for the internet purchased again for the year Seconded: Luca
- **Special Meeting – Saturday 29th** – Special meeting to discuss the changes to the constitute, this is to tidy up the constitution to bring QJA and JAG online with normal work conditions.

Next Month's Presentation: TBA

Next meeting to be held 5:30pm 15th May 2023

The meeting closed at 6:40pm

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Amie Rowe
Branch Secretary

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Stephen Buckley
Branch Chairman

Actions Required	To be Actioned By